



# SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY

[DEEMED TO BE UNIVERSITY]

Accredited "A++" Grade by NAAC | 12B Status by UGC | Approved by AICTE

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Name of the Research Scholar :

Ph.D.	FT / PT (Internal/External)
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Register number :

Name of the Supervisor :

## CHECK LIST WHILE SUBMITTING THE PROCEEDINGS OF THE VIVA-VOCE EXAMINATION

1. **Three Copies of A5 printed on both sides (All copies to be hard bound)**
2. In all the copies of A5 thesis the following should be enclosed immediately after the cover page.
  - a). Official Letter duly Signed by Supervisor for having carried out the Corrections Suggested by Indian/ Foreign Examiner/ Foreign Examiner Nominee
  - b). Copy of the Minutes of Meeting (Proceedings of the Ph.D Viva Voce Examination)
  - c). Ph.D viva voce notification
4. In two copy of A5 Thesis, the following should be enclosed at the back of thesis following the curriculum vitae.
  - a). Indian & Foreign Examiner Reports along with the answers to the questions posed should be enclosed.

YES/NO

5. Soft copy of the Thesis as PDF with all the above enclosures mentioned

YES/NO

6. Viva Voce Examination fee of **Rs.10,000/-** (Rupees Ten Thousand Only)

YES/NO

7. Original Proceedings of the Viva-Voce Examination signed by all the members of the Oral Board

YES/NO

8. Attendance /participants list (original)

YES/NO

9. Application for Convocation - (Form 12)

YES/NO

**Checked and found correct**

**Signature of the Supervisor**

**Note:** A copy of the proceedings of Viva-Voce Examination as the third page to be included after Viva Voce Examination and should be submitted before receiving the provisional Certificate.